

# CELEBRATION OF LIFE

FINANCIAL YEAR 2023/24



THE LEFT BANK - FUNCTIONS OFFICE

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# CELEBRATION OF LIFE

*Funerals are an important ritual in the grieving process - they don't just recognise that a life has ended, they recognise that a life was lived.*

Our experienced Functions Team is here to assist you through the grieving process by helping you organise a post-funeral reception with sensitivity, empathy, and efficiency.

The Left Bank is a unique venue in a beautiful location, with amazing river views – most suitable for family and friends to meet and celebrate the life of your loved one.

We will help and recommend the most appropriate area for your expected number of guests and assist you in choosing from our catering options.





# BILLY'S LOUNGE & VERANDAH

Billy's Lounge and Verandah is situated downstairs and includes an indoor area and an exclusive part of the outside verandah with great river views. The area includes a variety of high and low tables, couches and space to gather for approximately 45 people.

To make it easier for you to budget and save, we're waiving the room hire fee and minimum spend for wakes when choosing Billy's Lounge and Verandah.

**CAPACITY:** 45 guests





# PRIVATE AREAS

*Please note that a minimum spend of \$1,000 towards catering is required for both private areas. Speak with our Functions Team for details and availability.*

## THE RIVER BAR

The River Bar is our largest private function space, which is located on the top floor of the venue. It comes complete with its own bar, your personal wait staff, audiovisual system, private bathroom facilities and a wide balcony overlooking the Swan River.

**CAPACITY:** 60 - 150 guests (Cocktail Style)



## THE MEZZANINE

The Mezzanine is a limestone terraced area which overlooks our beer garden and the beautiful Swan River. Accessed via a staircase; with a private bar, unisex bathroom facilities and a Smart TV. There is a marquee for the winter, and a shadesail through the summer.

**CAPACITY:** 40 - 70 guests (Cocktail Style)



# CATERING OPTIONS

## CANAPÉ MENUS

Available for groups of 20 people or more. All guests have to be included on the same menu option. Food quantity will be based on total number of confirmed guests.

**VEGETARIAN V • VEGAN VG • GLUTEN FRIENDLY GF • VEGETARIAN OPTION VO • VEGAN OPTION VGO • GLUTEN FRIENDLY OPTION GFO**

Please be advised there may be trace amounts of allergens on any dish due to the use of gluten, nuts, seafood and chilli in our kitchen.

### MENU A - \$22.50 / PERSON

Vegetable Gyozas, Chilli Jam **V**  
 Portuguese Chicken Skewers, Dill Cream Dressing **GF**  
 Housemade Chorizo and Cheese Sausage Rolls, Beerenburg Tomato Sauce  
 Punjabi Samosas, Tamarind and Mint Coconut Yoghurt **VG**  
 Vegetarian Spring Rolls, Sweet Chilli Sauce **VG**

### MENU B - \$28 / PERSON

Panko Crumbed Prawns, Kosho Mayo  
 Malaysian Curry Puffs, Coconut Mint Drizzle **VG**  
 Seasonal Arancini, Aioli and Parmesan **VGO, GF**  
 Housemade Chorizo and Cheese Sausage Rolls, Beerenburg Tomato Sauce  
 Portuguese Chicken Skewers, Dill Cream Dressing **GF**  
 Beef and Cheese Empanadas with Herb Cream and Tomato

### MENU C - \$37 / PERSON

Middle Eastern Lamb Cutlets, Hummus, Mint Yoghurt Drizzle **GF**  
 Ricotta Stuffed Pumpkin Flowers, Salsa Verde Drizzle **V**  
 Crispy Battered Flathead, Cajun Remoulade  
 Buttermilk Chicken Tenders, Aioli & BBQ Sauce  
 Smoked Tomato and Caramelised Onion Tarts, Fior, Fresh Basil and Balsamic **V, GF**  
 Smoked Brisket Croquettes, Wild Mushroom Aioli, Truffle Oil

### MENU D

#### 6 CHOICES - \$39 / PERSON

Choose any 6 items from the above menus to create your own Menu!

### ADDITIONAL PLATTERS

Chips, House Seasoning, Aioli <b>V, GF</b>	<b>\$32</b>
Hand Cut Wedges, Sweet Chilli and Sour Cream <b>V, GF</b>	<b>\$32</b>
Trio of Dips with Crudités of Vegetables, Flatbread <b>VGO, GFO</b>	<b>\$37</b>
Mini Gluten Free Pizza Flatbread with Cherry Tomatoes, Basil and Mozzarella <b>VGO, GF</b>	<b>\$47</b>
5 Spice Calamari, Yuzu-Kosho Mayo	<b>\$52</b>
Charcuterie of Leg Ham, Hungarian Salami and Warm Chorizo with Marinated Olives, Flatbread <b>GFO</b>	<b>\$52</b>
Platter of Vegetable Gyozas, Chilli Jam <b>V</b>	<b>\$52</b>
Crispy Battered Flathead, Cajun Remoulade, Lemon	<b>\$62</b>
Platter of Panko Crumbed Prawns, Yuzu-Kosho Mayo	<b>\$62</b>



# BEVERAGE OPTIONS

## 1. BAR TAB

The Bar Tab option allows you, the Function Organiser, to open up a bar tab for guests and specify the beverages and amount on the tab. There is an option to increase your bar tab amount on the day of your function, or move to the Cash/EFTPOS Bar option once the tab limit has been reached. Any increases to your tab, must be settled on the day.

Included in our Function Package are personalised beverage lists placed on the bar so your guests are aware of which drinks are available on the Tab.

We always recommend to include the following selection in your Bar Tab:

*Tap Beer/Cider*

*Selection of White/Red/Sparkling Wine (house range or choose other varietals)*

*Soft Drink and Juices*

The venue also offers barista made coffee and tea, which can be added to your Bar Tab on request.

**Please Note:** When hiring The Mezzanine or River Bar exclusively, wine will be charged by the bottle. In all other areas, wine will be charged by the glass.

## 2. CASH / EFTPOS BAR

Guests purchase their own beverages from the bar.

**Please Note:** The Functions Organiser (you, the customer) is still required to meet the minimum spend requirement as specified by the Functions Coordinator at the time of booking.



# ENQUIRY FORM



## PERSONAL AND COMPANY DETAILS

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EVENT ORGANISER:

EVENT NAME:

COMPANY NAME *(if applicable)*:

PRIMARY CONTACT NUMBER:

EMAIL:

## FUNCTION/RESERVATION DETAILS

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PROPOSED DATE OF FUNCTION/RESERVATION: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

COMMENCEMENT TIME: \_\_\_\_\_ CONCLUSION TIME: \_\_\_\_\_

APPROX. NUMBER OF GUESTS:

## MENU PREFERENCE *(please tick)*

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☐ MENU A

☐ MENU B

☐ MENU C

☐ MENU D

## DRINKS PREFERENCE *(please tick)*

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☐ BAR TAB

☐ CASH/EFTPOS BAR

TAB AMOUNT: \_\_\_\_\_

## AREA PREFERENCE *(please tick)*

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☐ BILLY'S LOUNGE

☐ THE RIVER BAR

☐ THE MEZZANINE

I UNDERSTAND THAT THIS IS AN ENQUIRY ONLY AND THAT THE LEFT BANK WILL CONTACT ME TO CONFIRM AVAILABILITY.

I HAVE READ THE TERMS AND CONDITIONS



# TERMS AND CONDITIONS

## Tentative Bookings

All tentative bookings will be held for 24 hours and will automatically expire without notice if the booking form and deposit are not received within that period, unless an extension is requested and granted in writing. If there are multiple interests for the same date, spaces will be allocated on a first in, first served situation.

## Confirmation of Booking

To confirm a function booking, a deposit of your room hire and a signed contract is required. If the deposit and signed contract is not received, The Left Bank has the right to cancel your booking.

## Cancellation

*In the event of a cancellation, deposits can only be refunded if **30 days written notice** is given.* The Left Bank reserves the right to withhold 100% of the function deposit if the cancellation is made less than 30 days prior to the function date (*45 days for functions in November and December*). The Left Bank reserves the right to withhold 100% of the minimum spend required for hiring the room, along with the deposit, if a cancellation is made 21 days or less prior to the function date (30 days for functions in November and December). If you have booked any food items, you will be charged the full amount if you cancel your order within 10 days.

## Final Confirmations

To ensure all your needs are met with efficient service and high quality we request that confirmation of final guest numbers, menu and beverage selections are advised no later than 14 business days prior to your function date. If confirmation of final numbers is not received 14 days prior, your function will be catered for and charged to the maximum number quoted on your e-contract.

## Payments

Payment for all function food and beverage packages must be received no less than 14 days prior to your function. Any additional charges, such as, increasing beverages on consumption are to be paid upon completion of the function.

## Minimum Spends

Minimum spend apply to all function areas at The Left Bank. TLB reserves the right to apply minimum food and beverage spends where a room is specifically allocated for a function. If the minimum food and beverage spend quoted is not met, the difference will be charged as venue hire.

## Pricing

The Left Bank reserves the right to make price adjustments to menus and beverages at any time without notification.

## Weather

When booking an outside area (The Mezzanine/Billy's Lounge & Verandah), the Function Organiser (You, the Customer) accepts that the function can be affected by rainy weather conditions. The Left Bank does not take any responsibility for those instances and is unable to give a refund due to unsuitable weather conditions. Our Functions Team will try to move the function to a different area, should there be a suitable alternative available.

## Duty of Care

We have a duty of care to our clients and reserve the right for our Bar Staff, Duty Manager and Security to refuse service of alcohol to persons if he/she are noticeably intoxicated and may do harm to themselves, other patrons or property. If a function has purchased a beverage package, The Left Bank still reserves the right to refuse service of alcohol to a member of the function if deemed to be noticeably intoxicated and the cost of the beverage package will not be refunded.

## Allergies and Intolerances

Gluten Friendly dishes are not known to directly contain gluten. Please be advised, there may be trace amounts of allergens on any dish due to the use of gluten, nuts, seafood and chilli in our kitchen.

## Responsibility and Damage

The Left Bank does not accept responsibility for damages to, or loss of, any client's property or property of a supplier that the client has organised that is left on the premises prior to, during or after a function. Function Organisers (You, the customer) are financially responsible for any damages to property belonging to The Left Bank, by the client or guests, prior to, during or after a function. The Left Bank reserves the right to charge a 'Cleaning Fee' after the conclusion of the function, should Management notice a substantial amount of broken glassware or other trash caused by guests of the function. Should there be any property damage (ie. broken toilets) that was caused by the function organiser or their guests, The Left Bank will pass on any costs to repair the damage.

## Security

At all times patrons must have access to their current photographic identification. Failure to show this ID, on request, may result in admittance to the venue being denied. Security staff, at their discretion, has the right to refuse entry to any person. Security have the right to remove any patron from the premises should they be acting in an inappropriate manner.

## Under-aged Guests

Patrons under the age of 18 must be accompanied, at all times, by their parent/s or legal guardian/s. If attending a function, they will be required to wear a wristband to identify them as under the legal drinking age. Minors will be entitled to remain on the premises until 10pm, so long as they remain within the confines of the function area at all times and are under the strict supervision of their parent/legal guardian. Security have a right after 10pm to ask any under-age guests to leave the premises as our kitchen is no longer open. Minors are required to be accompanied to the toilet by an adult. **The Left Bank does not cater or host 18<sup>th</sup> Birthdays.**

## Decorations

The Left Bank encourages our customers to be environmentally aware when choosing decorations. As The Left Bank is a Heritage Listed Building, guests cannot fix (nail) decorations in any way to the interior or exterior of the venue. If you wish to use blu-tack or use double-sided tape you must consult the Functions Coordinator prior to your function. The Left Bank can provide white or black tablecloths in some function areas at an additional cost, if requested. Should you be interested in further decoration, the Functions Coordinator can refer you to preferred suppliers. All decorations including balloons must be removed at the end of the function, unless prior agreement has been made with a Functions Team member.

*Please note we do not allow glitter, sparklers, confetti or party poppers.*

The Left Bank reserves the right to remove any signage which is in opposition to the products and services offered by the venue.

## Entertainment /Noise Levels

The River Bar is the only area which permits full use of microphones/PA equipment. A microphone and small amp can be provided to functions on the Mezzanine if requested in advance. We do not authorize guests/ functions to supply their own music (or PA systems) as we have live music on Wednesday, Friday and Saturday evenings. The Left Bank only allows selected DJs to play music on the premises. Should you wish to book the services of our DJs, please advise the Functions Coordinator when making the booking or no later than 14 days prior to the function (River Bar functions only.) Noise levels will be monitored and controlled by The Left Bank staff during functions as we hold good relationships with our neighbouring residents which we wish to maintain.

## Smoking

The Left Bank is a non-smoking venue with smoking only permitted outside of the venue at least 5m from the entrance. Smoking is permitted on The River Bar Balcony or the non-marquee areas of the Mezzanine. The Left Bank reserves the right to remove this privilege at any time if regulations are altered or patrons exhibit antisocial behaviour.





# PREFERRED SUPPLIERS

## DJs

(PLEASE NOTE, THESE ARE THE ONLY DJ BUSINESSES WE CURRENTLY ALLOW TO PLAY IN THE RIVER BAR)



Streamline Perth  
 🌐 streamlineperth.com  
 @ hello@streamlineperth.com  
 ☎ 0429 480 808



Hero DJs  
 🌐 herodjs.com.au  
 @ dan@herodjs.com.au  
 ☎ 0411 578 805

## PHOTOGRAPHY



Locksmith Photography  
 🌐 locksmithphotography.co  
 @ hello@locksmithphotography.co  
 ☎ 0403 995 410



Rift Photography  
 🌐 riftphotography.com  
 @ hello@riftphotography.com  
 ☎ 0422 480 842



Foxx Creative  
 🌐 foxxcreative.com.au  
 @ dylan@foxxcreative.com.au  
 ☎ 0478 540 050



Adept Photo Booths  
 🌐 adeptphotoboos.com.au  
 @ hello@adeptphotoboos.com.au  
 ☎ 0408 899 834

## MISC



Luxe Party Hire  
 @ instagram.com/luxepartyhire.perth  
 @ luxepartyhireperth@gmail.com



Lime Flowers  
 🌐 limeflowers.com.au  
 @ info@limeflowers.com.au  
 ☎ (08) 9319 1837



Vintage Letters & Co  
 🌐 vintageletters.co  
 @ info@vintageletters.co  
 ☎ 1300 835 861



Glad You Called - Audio Guestbook  
 🌐 gladyoucalled.com.au  
 @ hello@gladyoucalled.com.au  
 ☎ 0404 999 610



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 ☎ 0414 690 484