



BY THE RIVER IN EAST FREO

# **FUNCTIONS PACKAGE**

## **GENERAL INFORMATION**



**THE LEFT BANK - FUNCTIONS OFFICE**  
**15 RIVERSIDE ROAD, EAST FREMANTLE 6158**  
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## THANK YOU FOR YOUR INTEREST IN ORGANISING A FUNCTION AT THE LEFT BANK!

With four different function areas & various food and beverage packages to choose from, we pride ourselves in customising functions that suit every style and budget.

If you have any queries, please do not hesitate contact us via email or phone - or make an appointment so we can show you the venue and discuss your plans in detail.

### **Your Left Bank Functions Team**

Taylor Newman

Melissa Lanitis





# FUNCTION SPACES

## 1. THE RIVER BAR

The River Bar is our largest and most popular function space, which is located on the top floor of the venue. It comes complete with its own bar, your personal wait staff, audiovisual system, private bathroom facilities and a wide balcony overlooking the Swan River.

**Capacity** up to 150 guests (Cocktail Style)

**Room Hire** \$450

*Minimum spend requirement will apply - please contact our friendly team.*

PRIVATE BAR  
SOUND SYSTEM  
MICROPHONE  
SMART TVs  
PERSONAL BAR STAFF  
PRIVATE BATHROOM  
WHEELCHAIR ACCESS  
HEATING / COOLING  
SPECTACULAR VIEW  
DJ HIRE\*  
\*CONDITIONS APPLY



## 2. THE MEZZANINE

Situated on a terrace level overlooking our beer garden and the beautiful Swan River, this area boasts a private bar, unisex bathroom facilities and a Smart TV. In winter our marqueé provides protection from wind and rain, and for the summer months there is shadesail to give some relief from the Australian sun.

**Capacity** up to 80 guests (Summer) or 65 guests (Winter)

**Room Hire** \$300

*Minimum spend requirement will apply - please contact our friendly team.*

PRIVATE BAR  
SMART TV  
PRIVATE BATHROOM  
HEATING  
SPECTACULAR VIEW  
PUB MUSIC  
PERSONAL BAR STAFF





# FUNCTION SPACES

## 3. BILLY'S LOUNGE & VERANDAH

Situated in the downstairs area near our Sports Bar with a variety of high and low tables, plus a couple of couches. This space includes an indoor area and exclusive part of the verandah with great river views. Choose between Billy's Half or Billy's Entire.

**Capacity** 60 guests (Entire) 30 guests (Half)

**Room Hire** \$200 (Entire) / \$100 (Half)

*Minimum spend requirement may apply - please contact our friendly team.*

POOL TABLE  
SEMI-PRIVATE  
PUB MUSIC  
SPORTS BAR VIBE  
VERANDAH



## 4. CONSERVATORY DECK

This semi private atrium space is in close proximity to our main downstairs bar and the casual pub atmosphere of the beer garden. There are glass doors which can be opened or closed to your preference depending on the weather.

**Capacity** 30 guests

**Room Hire** \$100

*Minimum spend requirement may apply - please contact our friendly team.*

PUB MUSIC  
CASUAL VIBE  
FANTASTIC VIEWS  
ACCESS TO MAIN BAR



# CATERING OPTIONS

## COCKTAIL PLATTERS

MINIMUM ORDER IS FOR 15 GUESTS

The Left Bank provides an assortment of platters as the perfect option for any cocktail style occasion. You can decide which of the menus best suits your tastebuds, or if you prefer to create your own, you are welcome to select Menu D!

**GF - GLUTEN FREE V - VEGETARIAN VN - VEGAN DF - DAIRY FREE GFO - GLUTEN FREE OPTION VO - VEGETARIAN OPTION**

### MENU A - \$20/PERSON

- Vegetable Gyozas with Chilli Plum Dipping Sauce **VN**
- Peri Peri Chicken Skewers with Dill Cream Dressing **GF**
  - Panko Prawns with Wasabi Mayo
- Housemade Chorizo & Cheese Sausage Rolls with Beerenburg Tomato Sauce
  - Cauliflower Bhaji with Tamarind Chutney **VN GF**

### MENU B - \$25/PERSON

- Seasonal Arancini with Aioli, Tomato & Shaved Parmesan **V GF**
- Housemade Chorizo & Cheese Sausage Rolls with Beerenburg Tomato Sauce
  - Peri Peri Chicken Skewers with Dill Cream Dressing **GF**
- Vegetarian Spring Rolls with Sweet Chilli Dipping Sauce **V**
  - Panko Prawns with Wasabi Mayo
- Vegetable Gyozas with Chilli Plum Dipping Sauce **VN**

### MENU C - \$30 / PERSON

- Seasonal Arancini with Aioli, Tomato & Shaved Parmesan **V GF**
  - Buttermilk Fried Chicken with Aioli & BBQ Sauce
- Chemoula Rubbed Lamb Cutlets with Hummus & Pomegranate Molasses **GF**
  - Coconut Crumbed Prawns with Chinese Plum Dipping Sauce **GF**
- Plant Based Fish & Chips with a Lemon Wedge with Tartare Sauce
  - Leek and Mushroom Tarts with Mozzarella **V**

### MENU D

**6 CHOICES - \$35 / PERSON**

**8 CHOICES - \$40 / PERSON**

Choose 6 or 8 items from the above menus to create your own Menu!

### OPTIONAL EXTRAS

(ONLY AVAILABLE AS ADDITIONAL ITEMS TO ANY OF THE ABOVE MENUS)

- Trio of Dips with Toasted Turkish Bread and Crudités **V GFO VNO \$30**
- 1kg of Lemon Peppered Calamari with Housemade Chutney **DF \$35**
  - Pizza Slice with Bacon, Cherry Tomatoes & Mozzarella **VO \$30**
  - Vegetable Samosas with a Hoisin, Ginger & Soy Sauce **V \$30**
- Hand Cut Potato Wedges with Sour Cream & Sweet Chilli Sauce **GF V \$30**
- Charcuterie Platter - Sliced Leg Ham, Hungarian Salami & Chorizo with Marinated Olives & Ciabatta Bread **DF \$45**



# BEVERAGE OPTIONS

## 1. BEVERAGE PACKAGE

Ideal for a work do, wedding or engagement, you can choose the beverage package that suits your tastes and budget. In the interest of responsible service of alcohol, there will be a minimum catering requirement associated with any beverage package purchase.

### PACKAGE A - LEFT BANK STANDARD PACKAGE

PER PERSON    2H \$44                    3H \$49                    4H \$59

- House Wines - The Woodsman Range (White / Red & Rosé)
- Bubbly Personality Sparkling Wine
- Tap Beer & Cider
- Bottled Beer - Hahn Super Dry 3.5 / James Boag's Light
- Soft Drink / Juices / 'Lemon, Lime & Bitters'

### PACKAGE B - LEFT BANK PREMIUM PACKAGE

PER PERSON    2H \$50                    3H \$55                    4H \$65

- Wise Wine 'Sea Urchin' - Sauvignon Blanc Semillon / Shiraz
- Pizzini Prosecco
- Tap Beer & Cider
- Bottled Beer - Peroni / Corona / Hahn Super Dry 3.5 / James Boag's Light
- Soft Drink / Juices / 'Lemon, Lime & Bitters'



**Please Note:** When choosing the Beverage Package, **all** guests will be charged with the Beverage Package. Minors will be charged at \$10/person which entitles them to soft drink & juice for the duration of the package. We do not allow beverage packages to continue after 11pm. Final numbers must be confirmed in writing on the Monday prior to your function and no refunds will be given after final numbers have been confirmed.

*Tap Beer & Cider is subject to availability in all Function Areas.*

## 2. CONSUMPTION (THE 'BAR TAB')

The Consumption Option allows you, the Function Organiser to open up a Bar Tab. All beverages ordered from the bar will be charged onto your tab. You can select the amount on the tab and specify the beverages.

This option can be followed by the Cash Bar Option once the tab limit has been reached and your guests can purchase their own beverages.

**Please Note:** When hiring The Mezzanine or River Bar exclusively, wine will be charged by the bottle. In all other areas, wine will be charged by the glass.

*Included in our Function Package is personalised beverage lists placed on the bar so your guests are aware of which drinks are available on the Tab.*

## 3. CASH BAR

Guests purchase their own beverages from the bar.

**Please Note:** The Functions Organiser (you, the customer) is still required to meet the minimum spend requirement as specified by the Functions Coordinator at the time of booking.





# TERMS AND CONDITIONS

## Tentative Bookings

All tentative bookings will be held for 48 hours and will automatically expire without notice if the booking form and deposit are not received within that period, unless an extension is requested and granted in writing. If there are multiple interests for the same date, spaces will be allocated on a first in, first served situation.

## Confirmation of Booking

Full payment of your room hire or full payment of food will act as your deposit which is required along with the completed Booking Form in order for your booking to be confirmed. A valid contact number, email address and credit card details must be made available to the Functions Coordinator to finalise the booking. Failure to provide accurate information can result in the function being cancelled without verbal contact being made at least 14 days prior to the function.

## Cancellation

*In the event of a cancellation, deposits can only be refunded if 30 days written notice is given.* The Left Bank reserves the right to withhold 100% of the function deposit if the cancellation is made less than 30 days prior to the function date (*45 days for functions in November and December*). The Left Bank reserves the right to withhold 100% of the minimum spend required for hiring the room, along with the deposit, if a cancellation is made 21 days or less prior to the function date (30 days for functions in November and December). If you have booked any food items, you will be charged the full amount if you cancel your order within 10 days.

## Final Confirmations

To ensure all your needs are met with efficient service and high quality we request that confirmation of final guest numbers, menu and beverage selections are advised no later than 14 days prior to your function date. For Buffets, if you have not advised the Functions Coordinator of your confirmed numbers 10 days before the function date, you will be charged for the number of guests indicated on your booking form. If you have chosen the a la carte menu, a \$10 per person charge will be kept for any number LESS than the number confirmed. Any decrease in numbers in excess of 20% with less than 30 day's notice to the event will incur a slippage charge. This will be calculated on 80% of the anticipated function cost per person.

## Payments

All room hire and food/menu payments must be made at least 5 days prior to the function. For minimum spends over \$5,000 the bar tab must be paid at least 10 days prior to the function also. Bar Tab amounts can be altered on the evening. Verbal communication must be made between the Functions Coordinator and the Function Organiser. The communication on the night is valid if a figure is stated and agreed upon. We will take the payment from the credit card originally provided. A Late Payment Fee of 10% will apply if the final invoice is not paid within 7 days.

## Minimum Spends

Minimum spends apply to all function areas at The Left Bank. The Functions Coordinator will advise you of the current minimum spends before your time of booking either over the phone, in person, or via email. The Function Organiser (You, the Customer) agrees to meet this minimum spend upon signing and completing this confirmation of booking form. On the occasion that a minimum spend is not reached at the conclusion of the function, The Left Bank will process the outstanding amount from the credit card details provided on this form.

## Pricing

The Left Bank reserves the right to make price adjustments to menus and beverages at any time without notification.

## Weather

When booking an outside area (The Mezzanine/Billy's Lounge & Verandah/Riverside Verandah), the Function Organiser (You, the Customer) accepts that the function can be affected by rainy weather conditions. The Left Bank does not take any responsibility for those instances and is unable to give a refund due to unsuitable weather conditions. Our Functions Coordinator will try to move the function to a different area, should there be a suitable alternative available.

## Responsibility and Damage

The Left Bank does not accept responsibility for damages to, or loss of, any client's property or property of a supplier that the client has organised that is left on the premises prior to, during or after a function. Function Organisers (You, the customer) are financially responsible for any damages to property belonging to The Left Bank, by the client or guests, prior to, during or after a function. The Left Bank reserves the right to charge a 'Cleaning Fee' after the conclusion of the function, should Management notice a substantial amount of broken glassware, property damage or other trash caused by guests of the function.

## Duty of Care

We have a duty of care to our clients and reserve the right for our Bar Staff, Duty Manager and Security to refuse service of alcohol to persons if he/she are noticeably intoxicated and may do harm to themselves, other patrons or property.

If a function has purchased a beverage package, The Left Bank still reserves the right to refuse service of alcohol to a member of the function if deemed to be noticeably intoxicated and the cost of the beverage package will not be refunded.

## Security

At all times patrons must have access to their current photographic identification. Failure to show this ID, on request, may result in admittance to the venue being denied. Security staff, at their discretion, has the right to refuse entry to any person. Security have the right to remove any patron from the premises should they be acting in an inappropriate manner.

## Underaged Guests

Patrons under the age of 18 must be accompanied, at all times, by their parent/s or legal guardian/s. If attending a function, they will be required to wear a wristband to identify them as under the legal drinking age. Minors will be entitled to remain on the premises until 10pm, so long as they remain within the confines of the function area at all times and are under the strict supervision of their parent/legal guardian. Security have a right after 10 pm to ask any under-age guests to leave the premises as our kitchen is no longer open. Minors are required to be accompanied to the toilet by an adult. The Left Bank does not cater or host 18th Birthdays.

## Decorations

The Left Bank encourages our customers to be environmentally aware when choosing decorations. As The Left Bank is a Heritage Listed Building, guests cannot fix (nail) decorations in any way to the interior or exterior of the venue. If you wish to use blu-tack or use double-sided tape you must consult the Functions Coordinator prior to your function. The Left Bank provides you with white table clothes in some function areas. Should you be interested in further decoration, the Functions Coordinator can refer you to preferred suppliers. *Please note we do not allow glitter, sparklers, confetti or party poppers.* The Left Bank reserves the right to remove any signage which is in opposition to the products and services offered by the venue.

## Entertainment /Noise Levels

The River Bar is the only area which permits microphones/PA equipment. We do not authorize guests/functions to supply their own music (or PA systems) as we have live music on Wednesday, Friday and Saturday evenings. The Left Bank only allows selected DJ's to play music on the premises. Should you wish to book the services of our DJ's, please advise the Functions Coordinator when making the booking or no later than 14 days prior to the function. Noise levels will be monitored and controlled by The Left Bank staff during functions as we hold good relationships with our neighbouring residents which we wish to maintain.

## Smoking

The Left Bank is a non-smoking venue with smoking only permitted outside of the venue at least 5m from the entrance. Smoking is permitted on The River Bar Balcony or the non-marqu e areas of the Mezzanine. The Left Bank reserves the right to remove this privilege at any time if regulations are altered or patrons exhibit antisocial behaviour.

# ENQUIRY FORM

## PERSONAL & COMPANY DETAILS

Event Organiser: \_\_\_\_\_

Company Name (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_

Primary Contact Person: \_\_\_\_\_ Contact No: \_\_\_\_\_

Email: \_\_\_\_\_

How did you hear about us: \_\_\_\_\_

## FUNCTION DETAILS

Proposed Date: \_\_\_\_\_

Start Time: \_\_\_\_\_ Finish Time: \_\_\_\_\_

Approx. No. of Guests: \_\_\_\_\_

Type of Function (e.g. birthday): \_\_\_\_\_

How would you like us to contact you? (PLEASE TICK)  EMAIL  MOBILE NO.

### MENU PREFERENCE

(PLEASE TICK)

- MENU A
- MENU B
- MENU C
- MENU D

### DRINKS PREFERENCE

(PLEASE TICK)

- BEVERAGE PACKAGE  
HOURS \_\_\_\_\_
- CONSUMPTION (BAR TAB)  
TAB AMOUNT \_\_\_\_\_
- CASH BAR

### AREA PREFERENCE

(PLEASE TICK)

- CONSERVATORY DECK
- BILLY'S (HALF)
- BILLY'S (ENTIRE)
- MEZZANINE
- RIVER BAR

I UNDERSTAND THAT THIS FORM IS AN ENQUIRY ONLY AND THE LEFT BANK FUNCTIONS TEAM WILL BE IN CONTACT TO CONFIRM AVAILABILITY.

I HAVE READ THE TERMS & CONDITIONS

